

Virginia Tech Foundation, Inc.
Stock Gift Processing
BNY Mellon Capital Markets LLC Transfer Instructions

The process of stock gifting to the Virginia Tech Foundation is a two-step process. It is important to complete both steps to ensure timely and proper delivery of your stock gift, and to verify that the information received is the same for both BNY Mellon and the Office of Investments and Debts.

STEP ONE: Provide the information below to the Delivering Broker to Initiate Transfer via DTC. It is the information that you need to provide to your broker in order to have them initiate the stock transfer.

Information for Delivering Broker to Initiate Transfer via DTC:

BNY MELLON CAPITAL MARKETS, LLC - DTC NUMBER: 0443

VIRGINIA TECH FOUNDATION - BNYMCM GIFT ACCOUNT NUMBER: N7M001111

STEP TWO: The completed form should be emailed to BNY Mellon Capital Markets, LLC at bnymcmgiftprocessing@bnymellon.com, and a copy faxed to the Office of Investments and Debt Management at 540-231-7751 OR emailed to stockgifts@vtf.org

GIFT DETAILS

DELIVERING BROKERAGE FIRM: _____

BROKER NAME/PHONE NUMBER: _____

BROKER EMAIL ADDRESS: _____

SECURITY NAME: _____

SECURITY CUSIP/TICKER: _____

SHARES/STOCKS: _____ PAR/BONDS: _____

DONOR NAME/PHONE NUMBER: _____

DONOR EMAIL ADDRESS: _____

THIS GIFT SHOULD BE APPLIED TOWARDS: _____

All questions may be directed to the Office of Investments and Debt Management at 540-231-7094.

BROKERAGE SERVICES ARE PROVIDED BY BNY MELLON CAPITAL MARKETS, LLC, A SUBSIDIARY OF THE BANK OF NEW YORK MELLON CORPORATION. BNY MELLON CAPITAL MARKETS, LLC IS A REGISTERED BROKER/DEALER AND A MEMBER OF NASD.

